

Message to New Hires

an Experience Verification from your Former Employer(s) please follow the steps below:

Step 1: Visit Verifent

- A. Visit www.Verifent.com. Click "Verify Experience" > "Verify Experience"

Step 2: Hiring Entity

- A. Click "Create a Hiring Entity"
- B. Enter the Hiring Entity Name

If you are unsure of the Hiring Entity Name, you can click "I don't know" and a list of entities will be displayed.

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- C. Click "Save Hiring Entity"

Step 3:

- A. Choose forms to request.
- B. Enter your information and click "Agree"
- C. Click "Link" on the confirmation email.

Step 4: Former Employer(s)

- A. Click 'Enter All Former Employers'
- B. Enter the Former Employer(s) information. If you are unsure of the Former Employer(s) information, you can click "I don't know" and a list of entities will be displayed.
 - a. If your Former Employer(s) does not drop down as you type, click 'Former Employer Not Found' and enter the information requested.
- **Note: Multiple Former Employers can be selected**
- C. Click 'Close,' select your 'Last Place of Employment,' and click 'Next Step.'
- D. Confirm your information by clicking 'Next Step.'

Step 5: Choose 'Premium' or 'Free'

Verifent will notify you of the progress of your requests through email. If you have any questions, please contact our support team through online chat.

FAQ's for Employees

Requesting your PSLF (Public Service Loan Forgiveness) form is easier than ever before. We utilize Verifent to streamline responses and for data security purposes. Visit <https://app.verifent.com/PSLF/Begin> and follow the steps below.

The Public Service Loan Forgiveness program is an enormous benefit to employees who qualify.

Read on to find out more.

Why does this program exist? If only answers to questions were simple. In an essence, the federal government, in an attempt to make the lower pay of public service employees go further, created a loan forgiveness plan to stretch those paychecks a little further. More importantly, it recognizes the *importance and value* of public service. This is a way of saying thank you and also trying to attract more good people into public service.

Who is an authorized Employer? Non-profits, governments, counseling and social service organizations, K-12 educational institutions. These are examples of organizations that *may be* considered qualified. Check with your HR department or check the federal website to see if your organization is listed. If you think they would qualify, but aren't on the list, you can ask them to apply.

Who is eligible to have their Federal Consolidated Loans forgiven? This question has a multi-part answer. Each condition needs to be satisfied.

The loan itself is of the type that can be forgiven. This is a Federal Student Loan.

You work in a field of public service. Those fields include education, Social Work, government (city, county, state, etc.)

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How often do I apply: MOHELA *requests, but doesn't require* you to apply every year. This is most likely to make